

**COMMONWEALTH OF MASSACHUSETTS**

**TOWN OF GRAFTON  
SEMI ANNUAL TOWN MEETING  
OCTOBER 15, 2018**

**MINUTES**

The Semi Annual Town Meeting for the Town of Grafton was held on Monday, October 15, 2018 in the Auditorium of the Grafton High School at 7:30 p.m.

Upon order of the Moderator, David Robbins, 92 George Hill Road, checkers were stationed at the entrances to the hall, using poll pads with which to check the names of those persons who entered.

The Moderator opened the meeting at 7:30 p.m. and welcomed all present.

Chairman of the Board of Selectmen, Sargon Hanna, led the Pledge of Allegiance.

Mr. Robbins advised all present of the procedures used during Town Meeting.

Mr. Robbins recognized Ginny Kremer, Town Counsel, and Tim McInerney, Town Administrator, Rebecca Meekins, Assistant Town Administrator and Town Clerk, Kandy Lavallee. Representative David Muradian spoke briefly about the House Budget.

Town Clerk, Kandy Lavallee, read the return of the warrant.

**ARTICLE 1. ADJUST FY19 OPERATING BUDGET**

To see if the Town will vote to adjust the FY19 budget as follows:

**BUDGET TRANSFERS:**

<b>AMOUNT:</b>	<b>TRANSFER FROM:</b>	<b>TRANSFER TO:</b>
\$2,300	Building Dept. Salaries	Temporary Staff Services
\$3,500	Animal Control Expenses	Animal Control Salaries
	<b>TOTAL</b>	

**AND TO APPROPRIATE:**

<b>AMOUNT:</b>	<b>ACCOUNT</b>
\$10,000	Municipal Building Repair & Maintenance
\$98,067	Charges & Assessments
\$40,000	Town Clerk Personnel
\$99,000	Interest
	<b>TOTAL</b>

And to meet said appropriation, raise and appropriate \$237,067 and transfer from free cash \$10,000.

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move that the Town will vote to adjust the FY19 budget.

The motion was seconded.

Finance Committee Chair, Sue Robbins, advised that the Finance Committee had reconsidered and now supports passage of Article 1.

A vote was taken.

The Moderator declared the motion carried.

## **ARTICLE 2. PRIOR FISCAL YEAR BILLS**

To see if the Town will vote to pay bills incurred in a prior fiscal year from free cash as follows:

<b>Department</b>	<b>Vendor</b>	<b>Amount</b>
Economic Development	MassBio	\$1,000

Submitted by: Town Administrator

MOTION by Selectmen Spinney: I move that the Town vote to pay bills incurred in a prior fiscal year from free cash.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required nine-tenths vote.

## **ARTICLE 3. FIRE DEPARTMENT RETIREMENT**

To see if the Town will vote to transfer \$4,275 from free cash to the Fire Department Retirement Account.

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move that the Town vote to transfer \$4,275 from free cash to the Fire Department Retirement Account.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

#### **ARTICLE 4. SICK AND VACATION BUYBACK**

To see if the Town will vote to transfer \$10,000 from free cash to the Sick and Vacation Buyback Account for the purposes of funding the sick and vacation buyback for eligible retiring employees.

Submitted by: Town Administrator

MOTION by Selectmen Prisby: I move that the Town vote to transfer \$10,000 from free cash to the Sick and Vacation Buyback Account for the purposes of funding the sick and vacation buyback for eligible retiring employees.

The motion was seconded.

A vote was taken.

The moderator declared the motion carried.

#### **ARTICLE 5. FUNDING FOR FOLLETTE STREET WELL PROJECT**

To see if the Town will vote to transfer \$30,000 from free cash to the Follette Street Well Project Account for the purpose of funding the Follette Street Well Project, pursuant to Article 10 of the Warrant for the May 11, 2009 Special Town Meeting.

Submitted by: Town Administrator

Motion was made by Selectmen Dauphinais, I move that the Town vote to transfer \$30,000 from free cash to the Follette Street Well Project Account for the purpose of funding the Follette Street Well Project, pursuant to Article 10 of the Warrant for the May 11, 2009 Special Town Meeting.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

## **ARTICLE 6. CPC AFFORDABLE HOUSING RESERVE**

To see if the Town will vote to reserve \$49,689 from FY2019 Community Preservation Fund revenues for Affordable Housing.

Submitted by: Community Preservation Committee

MOTION by Selectmen Hanna: I move the Town vote to reserve \$49,689 from FY2019 Community Preservation Fund revenues for Affordable Housing.

The motion was seconded.

A vote was taken.

The moderator declared the motion carried.

## **ARTICLE 7. CPC OPEN SPACE RESERVE**

To see if the Town will vote to reserve \$49,689 from FY2019 Community Preservation Fund revenues for Open Space.

Submitted by: Community Preservation Committee

MOTION by Selectmen Spinney: I move the Town vote to reserve \$49,689 from FY2019 Community Preservation Fund revenues for Open Space.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

## **ARTICLE 8. CPC HISTORIC PRESERVATION RESERVE**

To see if the Town will vote to reserve \$49,689 from FY2019 Community Preservation Fund revenues for Historic Preservation.

Submitted by: Committee Preservation Committee

MOTION by Selectmen Thomas: I move the Town vote to reserve \$49,689 from FY2019 Community Preservation Fund revenues for Historic Preservation.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

#### **ARTICLE 9. FUND FOR CPC PURPOSES**

To see if the Town will vote to reserve three hundred and forty-seven thousand eight hundred and twenty-eight dollars (\$168,128) from Fy2019 Community Preservation Fund revenues for FY 2019 Community Preservation Fund purposes.

Submitted by: Community Preservation Committee

MOTION by Selectmen Prisby: I move the town vote to pass over Article 9.

A vote was taken.

The Moderator declared the motion carried.

#### **ARTICLE 10. COMMUNITY PRESERVATION PLAN**

To see if the Town will vote to appropriate \$15,000 from the Community Preservation Undesignated Fund for the purpose of creating the Community Preservation Plan, with funds to be expended by June, 2021.

Submitted by: Community Preservation Committee

MOTION by Selectmen Dauphinais: I move the Town to vote to appropriate \$15,000 from the Community Preservation Undesignated Fund for the purpose of creating the Community Preservation Plan, with funds to be expended by June, 2021.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

#### **ARTICLE 11. ROAD IMPROVEMENT STABILIZATION FUND**

To see if the Town will vote to transfer \$1,500,000 from the Road Improvement Stabilization fund to the Road Improvement Capital Expenditures fund for road improvement projects consistent with Chapter 90 rules and regulations as recommended by the DPW Advisory committee and approved by the Board of Selectmen.

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move that the Town vote to transfer \$1,500,000 from the Road Improvement Stabilization fund to the Road Improvement Capital Expenditures fund for road improvement projects consistent with Chapter 90 rules and regulations as recommended by the DPW Advisory committee and approved by the Board of Selectmen.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds vote

## **ARTICLE 12. NORTH STREET ELEMENTARY SCHOOL WINDOW PROJECT**

To see if the Town will vote to raise and appropriate \$30,000 and transfer \$45,000 from free cash, for the purposes of funding the North Street Elementary School Window Repair Project, said sum to be spent under the direction of the School Committee and the Superintendent of Schools.

Submitted by: School Committee

MOTION by Selectmen Spinney: I move the Town vote to raise and appropriate \$30,000 and transfer \$45,000 from free cash, for the purposes of funding the North Street Elementary School Window Repair Project, said sum to be spent under the direction of the School Committee and the Superintendent of Schools.

The motion was seconded.

Chairman of the School Committee, Peter Carlson, spoke briefly about the topic.

A vote was taken.

The Moderator declared the motion carried.

## **ARTICLE 13. BROOKMEADOW VILLAGE ROADWAY ACCEPTANCE**

To see if the Town will vote to accept the roadways and associated utilities and easements in the Brookmeadow Village Subdivision known as Brookmeadow Lane and Klondike Road.

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move the Town vote to accept the roadways and associated utilities and easements in the Brookmeadow Village Subdivision known as Brookmeadow Lane and Klondike Road.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

#### **ARTICLE 14. GRAFTON WATER DISTRICT HYDRANTS**

To see if the Town will vote to accept the following list of hydrants from the Grafton Water District:

#682 Powerline Drive  
#683 25 Trinity Avenue  
#686 Willard Road

Submitted by: Town Administrator

MOTION by Selectmen Prisby: I move the Town vote to pass over Article 14.  
The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

#### **ARTICLE 15. RESCIND CABLE REVOLVING ACCOUNT**

To see if the Town will vote to rescind its authorization to establish a revolving fund under G.L. c. 53E ½ for “Cable Related Revenue” as was voted pursuant to Article 8 of the May 2017 Annual Town Meeting Warrant.

Submitted by: Town Administrator

MOTION by Selectmen Dauphinais: I move that the Town vote to rescind its authorization to establish a revolving fund under G.L. c. 53E ½ for “Cable Related Revenue” as was voted pursuant to Article 8 of the May 2017 Annual Town Meeting Warrant.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

#### **ARTICLE 16. TAX INCREMENT FINANCING AGREEMENT**

To see if the Town will vote to authorize the Board of Selectmen to enter into a Tax Increment Financing Agreement with United Parcel Service, Inc., pursuant to the

provisions of M.G.L. Chapter 40, Section 59, in connection with the development of property located at 105 Westboro Road, Grafton, as shown on Assessor's Map 12, Lot 15, and as described in the Economic Development Incentive Program Application prepared by United Parcel Service, Inc., and to authorize the submission of such application to the Economic Assistance Coordinating Council and permit the Board of Selectmen to take such action as necessary to obtain approval of the Application and to implement the Tax Increment Financing Plan.

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move that the Town vote to authorize the Board of Selectmen to enter into a Tax Increment Financing Agreement with United Parcel Service, Inc., pursuant to the provisions of M.G.L. Chapter 40, Section 59, in connection with the development of property located at 105 Westboro Road, Grafton, as shown on Assessor's Map 12, Lot 15, and as described in the Economic Development Incentive Program Application prepared by United Parcel Service, Inc., and to authorize the submission of such application to the Economic Assistance Coordinating Council and permit the Board of Selectmen to take such action as necessary to obtain approval of the Application and to implement the Tax Increment Financing Plan.

The motion was seconded.

Tim McInerney, Town Administrator, gave a brief presentation on the topic.

Finance Committee Chair, Sue Robbins, advised that the Finance Committee had reconsidered and now supports passage of Article 16.

A discussion ensued by Town Meeting members.

A vote was taken.

The Moderator declared the motion carried.

The Moderator declared a standing vote to ensure the accuracy of the last vote and it passed unanimously.

## **ARTICLE 17. AMEND WATER SUPPLY PROTECTION OVERLAY DISTRICT**

To see if the Town will vote to amend Section 7 of the Grafton Zoning bylaw, as set forth in the Warrant.

Submitted by: Planning Board

MOTION by Selectmen Spinney: I move the Town vote to amend Section 7 of the Grafton Zoning bylaw, as set forth in the Warrant.



The motion was seconded.

Robert Hassinger, Chairman of the Planning Board, read the Planning Board's Report.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds vote.

Due to concerns with the handheld voting devices, the Moderator declared they would not be used going forward. The rest of the meeting would be hand counts as done in the past.

#### **ARTICLE 18. AMEND SECTION 3.3.2.2 OF THE GRAFTON ZONING BYLAWS**

To see if the Town vote to amend Section 3.3.2.2 of the Grafton Zoning bylaw as set forth in the Warrant.

Submitted by: Planning Board

MOTION by Selectmen Thomas: I move that the Town vote to amend Section 3.3.2.2 of the Grafton Zoning bylaw as set forth in the Warrant.

The motion was seconded.

Robert Hassinger, Chairman of the Planning Board, read the Planning Board's Report.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds vote.

#### **ARTICLE 19. AMEND SECTION 9.6.2.2 OF THE GRAFTON ZONING BYLAWS**

To see if the Town will vote to amend Section 9.6.2.2 of the Grafton Zoning bylaw as set forth in the Warrant.

Submitted by: Planning Board

MOTION by Selectmen Prisby: I move that the Town vote to amend Section 9.6.2.2 of the Grafton Zoning bylaw as set forth in the Warrant.

The motion was seconded.

A vote was taken.

Robert Hassinger, Chairman of the Planning Board, read the Planning Board's Report.

The Moderator declared the motion carried by the required two-thirds vote.

#### **ARTICLE 20. SEWER O&M EMERGENCY ACCOUNT**

To see if the Town vote to transfer the sum of \$95,000 from Sewer Retained Earnings Account #25.0.145.3590.5.0 to account entitled "O&M Emergency" #25-800-6440-6067.

Submitted by: Sewer Commissioners

MOTION by Selectmen Dauphinais: I move the Town vote to transfer the sum of \$95,000 from Sewer Retained Earnings Account #25.0.145.3590.5.0 to account entitled "O&M Emergency" #25-800-6440-6067.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds vote.

#### **ARTICLE 21. SEWER INFLOW & INFILTRATION ACCOUNT**

To see if the Town will vote to transfer the sum of \$100,000 from Sewer Retained Earnings Account #25.0.145.3590.5.0 to account entitled "Inflow & Infiltration Inspection and Repair" #25-800-6440-6288.

Submitted by: Sewer Commissioners

MOTION by Selectmen Hanna: I move the Town vote to transfer the sum of \$100,000 from Sewer Retained Earnings Account #25.0.145.3590.5.0 to account entitled "Inflow & Infiltration Inspection and Repair" #25-800-6440-6288.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

#### **ARTICLE 22. SEWER PLANT UPGRADE EXPANSION ACCOUNT**

To see if the Town will vote to transfer the sum of \$475,000 from Sewer Retained Earnings Account #25.0.145.3590.5.0 0 to account entitled "Plant Upgrade/Expansion" #25-800-6440-6068.

Submitted by: Sewer Commissioners

MOTION by Selectmen Spinney: I move the Town vote to transfer the sum of \$475,000 from Sewer Retained Earnings Account #25.0.145.3590.5.0 0 to account entitled "Plant Upgrade/Expansion" #25-800-6440-6068.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

#### **ARTICLE 23. SEWER OVERFLOWREPAIR ACCOUNT**

To see if the Town will vote to transfer the sum of \$50,000 from Sewer Retained Earnings Account #25.0.145.3590.5.0 to account entitled "Sewer Overflow Repair" #25-800-6440-6055.

Submitted by: Sewer Commissioners

MOTION by Selectmen Thomas: I move the Town vote to transfer the sum of \$50,000 from Sewer Retained Earnings Account #25.0.145.3590.5.0 to account entitled "Sewer Overflow Repair" #25-800-6440-6055.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

#### **ARTICLE 24. LONG RANGE IT ACCOUNTS**

To see if the Town vote to transfer \$10,000 from free cash for the purposes of funding a Long Range Information Technology Maintenance Account, pursuant to Article 17 of the May 12, 2014 Annual Town Meeting

Submitted by: Town Administrator

MOTION by Selectmen Prisby: I move the Town vote to transfer \$10,000 from free cash for the purposes of funding a Long Range Information Technology Maintenance Account, pursuant to Article 17 of the May 12, 2014 Annual Town Meeting.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

**ARTICLE 25. APPROPRIATION TO STABILIZATION FUND**

To see if the Town will vote to transfer \$100,000 from free cash to fund the Stabilization Trust Fund.

Submitted by: Town Administrator

MOTION by Selectmen Dauphinais: I move that the Town vote to transfer \$100,000 from free cash to fund the Stabilization Trust Fund.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

**ARTICLE 26. APPROPRIATION TO OPEB TRUST FUND**

To see if the Town will vote to transfer \$10,000 from free cash to fund the OPEB Trust fund.

Submitted by: Town Administrator

MOTION by Selectmen Hanna: I move the Town vote to transfer \$10,000 from free cash to fund the OPEB Trust fund.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

A motion was made to adjourn the meeting at 8:29 pm.

Motion was seconded.

A vote was taken.

The Moderator declared the motion carried, and declared the meeting adjourned.

A true copy,  
Attest,

Kandy L. Lavallee  
Town Clerk